

وزارة التجارة
Ministry of Commerce



Bylaws

Al Moosa Health Company

Joint-Stock Company



Bylaws of Al Moosa Health Company (Joint-Stock Company)

Section 1: Incorporation of the Company

Article 1: Incorporation

A Saudi joint-stock company shall be incorporated in accordance with the provisions of the Companies Law issued by Royal Decree No. D/132, dated 01/12/1443, and its Implementing Regulations in accordance with the following:

Article 2: Name of the Company

Al Moosa Health Company (Joint-Stock Company).

Article 3: Head Office of the Company

The Company's head office shall be in the city of Al Mubarraz, and it may establish branches within the Kingdom or abroad under a resolution to be issued by the Board of Directors.

Article 4: Objects of the Company

The Company shall practice and implement the following objects:

Section	Category
Transportation and storage	Storage
Human health and social work activities	Hospitals
Human health and social work activities	Medical and dental clinic activities
Human health and social work activities	Other human health
Arts, entertainment and amusement	Sports club activities

The Company shall carry out its objects in accordance with the applicable regulations and after obtaining the necessary licenses from the competent authorities, if any.

Article 5: Term of the Company

- The term of the Company is indefinite.

Section 2: Capital and Shares

Article 6: Capital

The Company's issued capital is three hundred and fifty million Saudi Riyals (SAR 350,000,000), divided into 35,000,000 shares of equal nominal value. The value of each share is SAR 10, all of which are ordinary shares against cash contributions. The paid-up cash value of the shares is three hundred and fifty million Saudi Riyals (SAR 350,000,000). The cash amounts paid from the issued capital have been deposited with an authorized bank.



Article 7: Subscription to Shares

The shareholders have subscribed to the entire issued share capital, amounting to SAR 350,000,000, paid in full.

Article 8: Capital Increase

1. The Company's Board of Directors may, by a resolution, increase the issued capital within the limits of the authorized capital, provided that the issued capital shall be paid in full. 2. The Extraordinary General Assembly may resolve to increase the Company's capital, provided that the capital shall be paid in full. It is not required that the capital has been paid in full if the unpaid portion of the capital is related to shares issued in exchange for converting debt instruments or financing instruments into shares and the period determined for their conversion has not yet expired. 3. The Extraordinary General Assembly may, in all cases, allocate the issued shares upon increasing the capital or part thereof to the employees of the Company and the subsidiaries or some or any of them. 4. Upon the issuance of the resolution of the Extraordinary General Assembly approving the capital increase, shareholders who own shares shall have priority in subscribing to the new shares issued against cash shares. Those shall be informed of their priority by being given notice via registered mail to their addresses in the shareholders' register, or through modern technologies, of the resolution to increase the capital, and the subscription conditions, method, period, and commencement and expiry dates, taking into account the type and class of the share owned by them. 5. The Extraordinary General Assembly shall have the right to suspend the shareholders' preemptive right in subscribing to the capital increase in exchange for cash shares, or to give priority to non-shareholders in cases it deems fit for the Company's interest. 6. Shareholders shall have the right to sell or assign preemptive rights during the period from the time of the issuance of the General Assembly's resolution approving the capital increase until the last day of subscription to the new shares associated with such rights, in accordance with the controls set by the competent authority. 7. Subject to the provisions of Paragraph 6 above, the new shares shall be distributed to the holders of preemptive rights who applied for subscription in proportion to the preemptive rights they own out of the total preemptive rights resulting from the capital increase, provided that what they receive shall not exceed the new shares they applied for. The remaining new shares shall be distributed to holders of preemptive rights who applied for more than their share in proportion to the preemptive rights they own out of the total preemptive rights resulting from the capital increase, provided also that what they receive shall not exceed the new shares they applied for. The balance of shares shall be offered to third parties unless the Extraordinary General Assembly resolves or the Capital Market Law determines otherwise.

Section 3: Board of Directors

Article 9: Management of the Company

(a) The Company shall be managed by a Board of Directors consisting of 9 members, provided that they shall be natural persons elected by the Ordinary General Assembly of shareholders for a period not exceeding four years.



As an exception to this, the founders appointed the first Board of Directors for a period of 4 years, as follows:

No.	Name	Position
1	Gebhardt Mark Clyde	Director
2	Zainab Abdulaziz bin Abdullah Al Moosa	Vice Chairman
3	Patrick Charmel Anthony	Director
4	Malek bin Abdulaziz bin Abdullah Al Moosa	Managing Director
5	Musaad bin Abdulrahman bin Abdulwahab Al Moosa	Director
6	Abdulaziz bin Abdullah bin Abdulwahab Al Moosa	Chairman
7	Hassan Abdulrahman bin Abdullah Al Afaleq	Director
8	Moath Naeem Ibrahim Al Naeem	Director
9	Sara bint Abdulaziz bin Abdullah Al Moosa	Director

(b) The *modus operandi* of the Board of Directors shall be determined as follows: The Board of Directors shall meet, at least, four times a year upon the invitation of its Chairman, and the Chairman of the Board shall invite the Board to meet whenever so required by any Director in writing to discuss one or more topics.

The location for the meetings shall be determined by the Board of Directors, and such meetings may be held using modern technology.

The quorum for Board meetings shall be with the presence of 50% of the Directors.

The legal quorum for taking decisions shall be with the approval of 51% of the Directors.

The Directors may delegate a representative to attend the meetings.

The method of communication of the Directors shall be as follows: The Board shall meet upon the invitation of its Chairman and the Chairman of the Board shall invite the Board to meet whenever any Director requests so in writing to discuss one or more topics.

The membership termination rules shall be as follows: Membership of the Board shall expire upon the expiration of its term or if any Director becomes unfit for Board membership in accordance with any law or directives applicable in the Kingdom.

The General Assembly may, based on a recommendation from the Board of Directors, terminate the membership of any Director who is absent from three consecutive meetings or five separate meetings during their membership term without a legitimate excuse reasonable to the Board of Directors. However, the Ordinary General Assembly may dismiss all or some of the Board Members. In such case, the Ordinary General Assembly shall elect a new Board of Directors or a replacement for the dismissed Director (as the case may be) in accordance with the provisions of the Law.

Article 10: Expiration or Termination of Board Membership

1. Board membership shall expire upon the expiration of its term or if any Director becomes unfit for Board membership in accordance with any law or directives applicable in the Kingdom. The General Assembly may, based on a recommendation from the Board of Directors, terminate the membership of any Director who is absent from three consecutive meetings or five separate meetings during their membership term without an excuse reasonable to the Board of Directors.



Article 11: Powers of the Board

Subject to the powers reserved for the General Assembly, the Board of Directors shall have the widest powers in managing the Company in a manner which achieves its objects. To this end, it may:

Commercial registers	Main	Issuance	Delegable
		Renewal	Delegable
		Cancellation	Delegable
	Subsidiary	Issuance	Delegable
		Renewal	Delegable
		Cancellation	Delegable
Purchase of the establishment	Delegable		
Signing of all documents with the Chamber of Commerce	Delegable		
Sale of the establishment	Delegable		
Following up with the Registers Department	Delegable		
Obtaining registers	Delegable		
Transferring commercial registers	Delegable		
Managing registers	Delegable		
Canceling registers	Delegable		
Supervising registers	Delegable		
Opening registration at the Chamber of Commerce	Delegable		
Approving signatures with the Chamber of Commerce	Delegable		
Cancelling signatures with the Chamber of Commerce	Delegable		
Entering into tenders and receiving forms	Delegable		
Transforming the institution's branch	Delegable		
Following up with GOSI	Delegable		
Following up with the Department of Zakat and Income	Delegable		
Opening subsidiary registers	Delegable		



Managing the Commercial Register	Delegable
Canceling the Commercial Register	Delegable
Following up with the Civil Defense	Delegable
Modifying registers	Delegable
Adding an activity	Delegable
Reserving a trade name	Delegable
Renewing the Registration at the Chamber of Commerce	Delegable
Amending the Commercial Register	Delegable
Transferring the Commercial Register	Delegable
Obtaining a replacement for a damaged or lost register	Delegable
Obtaining a replacement for a damaged or lost register	Delegable
Registering trademarks	Delegable
Assigning trademarks	Delegable
Assigning trade names	Delegable
Obtaining licenses	Delegable
Purchasing boats	Delegable
Obtaining a replacement for damaged or lost fishing permits	Delegable
Importing boats	Delegable
Cancelling boat licenses	Delegable
Renewing licenses	Delegable
Modifying licenses	Delegable
Adding an activity	Delegable
Reserving names	Delegable
Cancelling licenses	Delegable
Renewing the registration at the Chamber of Commerce	Delegable
Opening branches	Delegable
Following up with GOSI	Delegable



Following up with the Civil Defense	Delegable
Following up with the Department of Zakat and Income	Delegable
Obtaining fishing permits	Delegable
Obtaining boat licenses	Delegable
Renewing boat licenses	Delegable
Transferring boat licenses	Delegable
Selling boats	Delegable
Renewing fishing permits	Delegable
Cancelling fishing permits	Delegable
Obtaining a replacement for damaged or lost boat licenses	Delegable
Opening subsidiary licenses	Delegable
Transferring licenses	Delegable
Establishing a company	Delegable
Signing the Memoranda of Association and amendment Addenda	Delegable
Cancelling the Memoranda of Association and Amendment Addenda	Delegable
Signing partners' resolutions	Delegable
Appointing and dismissing Directors	Delegable
Amending the Company's Purposes	Delegable
Liquidating the Company	Delegable
Converting the Company from a joint stock company to a limited liability company	Delegable



Converting the Company from a limited liability company to a joint stock company	Delegable
Converting the Company from a Joint Liability company to a limited liability company	Delegable
Increasing the capital	Delegable
Decreasing the capital	Delegable
Adding and removing partners	Delegable
Joining existing companies	Delegable
Transferring shares, stocks and bonds	Delegable
Determining the capital	Delegable
Receiving allocation surplus	Delegable
Selling shares and stocks and receiving the value	Delegable
Assigning shares and stocks of capital	Delegable
Selling a company branch	Delegable
Amending the nationality of one of the partners in the contract	Delegable
Accepting the assignment of shares, stocks and capital	Delegable
Purchasing shares and stocks and paying their value	Delegable
Closing accounts at banks in the Company's name	Delegable
Opening accounts at banks in the Company's name	Delegable
Signing agreements	Delegable
Registering the Company	Delegable



Registering agencies and trademarks	Delegable
Attending General Assemblies	Delegable
Opening branches for the Company	Delegable
Opening files for the Company	Delegable
Signing the Memoranda of Association and Amendment Addenda before notaries public	Delegable
Obtaining and renewing the Company's Commercial Registers	Delegable
Registering at the Chamber of Commerce and renewing the registration	Delegable
Following up with the General Authority for Investments and signing before it	Delegable
Following up with the Quality Department and Saudi Standards, Metrology and Quality Organization	Delegable
Following up with the Capital Market Authority	Delegable
Obtaining and renewing Company licenses	Delegable
Transforming the institution into a company	Delegable
Transforming Company branches into an institution	Delegable
Transforming Company branches into a company	Delegable
Publishing the Memorandum of Association, Amendment Addenda, summaries	Delegable



thereof and Bylaws in the Official Gazette	
Checking with telecommunications companies and establishing fixed-line or mobile phones in the Company's name	Delegable
Entering into tenders and receiving forms	Delegable
Signing Company contracts with third parties	Delegable
Assigning or cancelling trademarks	Delegable
Amending the Company's name	Delegable
Obtaining visas	Delegable
Transforming the Company into an institution	Delegable
Receiving visa compensation	Delegable
Updating workers' data	Delegable
Opening, renewing and cancelling primary files and sub-files	Delegable
Liquidating and canceling the labor	Delegable
Reporting labor absconding	Delegable
Cancelling labor absconding reports	Delegable
Transferring Sponsorships	Delegable
Changing professions	Delegable
Transferring, liquidating and canceling the establishments' ownership	Delegable
Following up with National Recruitment Office Department	Delegable



Following up with the Computer Department with Manpower Dept.	Delegable	
Obtaining and renewing work permits	Delegable	
Receiving Saudization certificates	Delegable	
Obtaining a data sheet (printout)	Delegable	
Adding and deleting Saudis	Delegable	
Recruitment	Delegable	
Recruitment	Delegable	
Opening files	Delegable	
Activating the Saudi portal	Delegable	
Recruiting workers from abroad	Delegable	
Completing labor procedures with GOSI	Delegable	
Cancelling visas	Delegable	
Refunding visa amounts	Delegable	
Amending nationalities	Delegable	
Obtaining family visit visas	Delegable	
Obtaining recruitment family visas	Delegable	
Checking with embassies	Delegable	
Extending exit and re-entry visas	Delegable	
Extending visit visas	Delegable	
Obtaining a data sheet (printout)	Delegable	
Cancelling visas	Delegable	
Refunding visa amounts	Delegable	
Modifying the arrival destination	Delegable	
Companies in which the Company is included as a partner	Signing Company Contracts	Delegable
	Purchasing shares	Delegable



	Liquidating company	Delegable	
	Selling shares	Delegable	
	Representing the Company in the shareholder company	Delegable	
Establishing Companies in the Name of the Company	Registering companies at the Ministry	Delegable	
	Representing companies before notaries public	Delegable	
	Signing Company contracts	Delegable	
	Signing partners' resolutions	Delegable	
	Commercial registers	Issuance	Delegable
		Renewal	Delegable
Cancellation		Delegable	
Obtaining residence permits	Delegable		
Renewing residence permits	Delegable		
Issuing exit and re-entry visas	Delegable		
Issuing final exit visas	Delegable		
Transferring sponsorships	Delegable		
Obtaining a replacement for damaged or lost residence permits	Delegable		
Completing procedures of deceased workers	Delegable		
Reporting abscondment	Delegable		
Cancelling abscondment reports	Delegable		
Transferring information and updating data	Delegable		
Settlement and waiver of workers	Delegable		



Following up with the Deportation and Expatriates Department	Delegable	
Obtaining workers' data sheets (printouts)	Delegable	
Dismissing labor	Delegable	
Managing commercial business	Delegable	
Transferring labor sponsorship to self	Delegable	
Adding newborns	Delegable	
Completing procedures of deceased workers	Delegable	
Managing port affairs	Delegable	
Obtaining repatriation certificates	Delegable	
Adding subordinates	Delegable	
Adding children to father's or mother's passport	Delegable	
Separating children from father's or mother's passport	Delegable	
Canceling exit / re-entry visas	Delegable	
Cancelling final exit visas	Delegable	
Obtaining a replacement for damaged or lost visas	Delegable	
Obtaining extensions of visit visas	Delegable	
Changing professions	Delegable	
Obtaining Hajj permits	Delegable	
Following up with the Maids Affairs Office	Delegable	
Registering in the electronic service	Delegable	
Banking	Opening accounts	Delegable
	Opening credits	Delegable
	Deposits	Delegable
	Withdrawals	Delegable
	Issuing checks	Delegable



	Updating accounts	Delegable
	Obtaining account statements	Delegable
	Requesting facilities	Delegable
	Requesting guarantees	Delegable
	Signing loan contracts	Delegable
	Signing commercial papers	Delegable
	Signing promissory notes	Delegable
	Submitting any request or service that falls under the competence of the Communications and Information Technology Commission	Delegable
	The power to authorize any person, in accordance with the relevant regulations, to submit any of the requests or services that fall under the competence of the Communications and Information Technology Commission	Delegable
Following up with the Ministry of Agriculture and Directorate of Agriculture regarding	Delegable	
Following up with notaries public or courts to accept conveyance thereof	Delegable	



Assigning agricultural resolutions	Delegable
Transferring agricultural resolutions	Delegable
Receiving salaries	Delegable
Receiving pension salaries	Delegable
Receiving end-of-service gratuity and vacation compensation	Delegable
Transferring salaries	Delegable
Receiving rewards	Delegable
Obtaining salary statements	Delegable
Receiving dues	Delegable
Opening accounts in accordance with Islamic Sharia rules	Delegable
Closing and settling accounts	Delegable
Withdrawing from accounts	Delegable
Obtaining ATM cards	Delegable
Obtaining credit cards that comply with Islamic Sharia provisions	Delegable
Receiving and disbursing remittances	Delegable
Cashing checks	Delegable
Issuing certified checks	Delegable
Obtaining check books	Delegable
Obtaining account statements	Delegable
Transferring from accounts	Delegable
Requesting bank loans that comply with Islamic Sharia provisions and rules	Delegable
Opening accounts in accordance with Islamic Sharia rules	Delegable
Depositing into Accounts	Delegable



Renewing subscriptions to safety deposit boxes	Delegable
Opening safety deposit boxes	Delegable
Subscribing to safety deposit boxes	Delegable
Requesting loan exemptions	Delegable
Objecting to checks	Delegable
Updating data	Delegable
Activating accounts	Delegable
Receiving checks	Delegable
Recovery of safety deposit box units	Delegable
Following up	Delegable
Rescheduling installments	Delegable
Requesting points of sale (POS)	Delegable
Requesting bank credits	Delegable
Requesting bank guarantees	Delegable
IPOs in joint stock companies	Delegable
Receiving contributions certificates	Delegable
Purchasing shares that comply with Islamic Sharia provisions	Delegable
Selling shares that comply with Islamic Sharia provisions	Delegable
Receiving the value of shares	Delegable
Receiving profits	Delegable
Receiving surplus	Delegable
Opening investment portfolios in accordance with Islamic Sharia rules and issuing, amending and canceling orders	Delegable
IPOs	Delegable



Purchasing shares	Delegable			
Selling shares	Delegable			
Recovering investment fund units	Delegable			
Transferring shares from the portfolio	Delegable			
Subscribing to investment fund units that comply with Islamic Sharia provisions	Delegable			
Managing investment portfolios	Delegable			
Obtaining proof of indebtedness	Delegable			
Liquidating investment portfolios	Delegable			
Managing property	Purchasing, selling and transferring property	Real estate	Purchasing	
			Selling	Delegable
			Transferring	Delegable
		Land	Purchasing	Delegable
			Selling	Delegable
			Transferring	Delegable
		Stocks	Purchasing	Delegable
			Selling	Delegable
			Transferring	Delegable
	Mortgaging property	Mortgage	Delegable	
		Releasing mortgages	Delegable	
		Receiving	Delegable	
Opening stores	Delegable			
Obtaining health cards	Delegable			
Transforming agricultural plots into residential plots	Delegable			
Following up with the General Administration of Urban Planning	Delegable			
Opening stores	Delegable			
Obtaining licenses	Delegable			
Renewing licenses	Delegable			
Cancelling licenses	Delegable			



Transferring licenses	Delegable		
Obtaining construction and renovation permits	Delegable		
Land planning	Delegable		
Obtaining building completion certificates	Delegable		
Obtaining fencing permits	Delegable		
Obtaining demolition permits	Delegable		
Amending Company contracts in which the Company is included as a partner	Approving partners' decisions	Change the legal entity	Delegable
		Increasing or decreasing capital	Delegable
		Accepting the waiver of shares and purchasing shares	Delegable
		Adding and removing partners	Delegable
		Signing partners' resolutions to merge	Delegable
		Amend the remaining provisions of the Memorandum of Association	Delegable
	Liquidating the Company	Delegable	
Transforming the Company into an institution	Delegable		
Signing lease contracts	Delegable		
Assigning contracts	Delegable		
Developing plans for owned land	Delegable		
Following up with secretariats	Delegable		



Converting agricultural land into residential land	Delegable			
Supervising construction	Delegable			
Signing contracts with construction institutions and contractors	Delegable			
Entering into tenders and receiving forms	Delegable			
Judiciary	Appointment of arbitrators	Delegable		
	Appointment of lawyers	Delegable		
	Representation before notaries public	Delegable		
	Representation before Islamic Sharia courts	Hearing and responding to claims	Delegable	
		Reconciliation	Delegable	
		Rejecting and accepting arbitration	Delegable	
		Rejecting and accepting reconciliation	Delegable	
		Approving and denying	Delegable	
		Waiving	Delegable	
		Pleading	Delegable	
Defending		Delegable		
Claiming		Delegable		
Litigation		Delegable		
Using and implementing all electronic services of the Ministry of Justice		Delegable		
Authorizing/ delegating others to implement the electronic services	Delegable			



	of the Ministry of Justice	
	Signing loan contract agreements, amendments thereto and appendices thereof, as well as all relevant documents – Signing follow-up agreements – Signing advisory agreements – Signing before notaries public regarding the industrial mortgages with respect to mortgaging all the Company’s property – Receiving loans – Waiving loans – Requesting loan exemptions – Paying loans – Signing letter of credit agreements	Delegable
	Signing corporate guarantees	Delegable
	Signing obligation transfer agreements and amending loan contracts	Delegable
	Signing debt settlement arrangements on behalf of the Company and partners	Delegable
	Issuing, amending and canceling waiver declarations	Delegable



Purchasing and accepting transfers and paying the price	Delegable
Receiving instruments	Delegable
Leasing	Delegable
Receiving lease amounts	Delegable
Signing leases contracts	Delegable
Renewing lease contracts	Delegable
Canceling and terminating lease contracts	Delegable
Mortgages	Delegable
Releasing mortgages	Delegable
Segmentation and sorting	Delegable
Amending boundaries, lengths, areas, plot numbers, plans, instruments, dates thereof and neighborhood names	Delegable
Selling	Delegable
Accepting mortgages	Delegable
Updating instruments and adding them to the comprehensive system	Delegable
Selling shares of	Delegable
Purchasing	Delegable
Purchasing shares of	Delegable
Leasing	Delegable
Modifying the owner's name and civil registration number (ID card)	Delegable
Donations and transfers	Delegable
Accepting donations and transfers	Delegable
Waiving shortages in area	Delegable
Merging instruments	Delegable
Accepting waivers and transfers	Delegable



Issuing a replacement for a set of lost instruments and their data as follows:	Delegable
Issuing a replacement for a set of damaged instruments and their data as follows:	Delegable
Selling and transferring to heirs	Delegable
Assigning shares of	Delegable
Proving the built-up area	Delegable
Issuing a replacement for a damaged instrument	Delegable
This is for real estate located	Delegable
Transforming agricultural land into residential or industrial land	Delegable
Entering into real estate contributions	Delegable
Purchasing shares of real estate contributions	Delegable
Selling shares of real estate contributions	Delegable
Assigning leased land	Delegable
Updating instruments and adding them to the comprehensive system	Delegable
Issuing a replacement for a lost instrument	Delegable
Transforming agricultural land into residential land	Delegable
Building on land	Delegable
Leasing land	Delegable
Changing the legal entity of the Company	Delegable
Transforming the company from a simple partnership company to	Delegable



a limited liability company	
Dividing shares among heirs and transferring them to their portfolios	Delegable

The Board of Directors shall seek the approval of the General Assembly prior to the sale of assets with a value exceeding fifty percent of the total value of the Company’s assets, regardless of whether such sale occurs through a single or multiple transactions. In such case, the transaction that results in the total value of sold assets exceeding fifty percent (50%) shall be deemed the transaction requiring the General Assembly’s approval. This percentage shall be calculated from the date of the initial transaction that occurred within the preceding twelve months.

The Board of Directors may, within its scope of authority, authorize one or more Directors or others to carry out a specific work or works.

Article 12: Remuneration of Board Members

1. The remuneration of the Board of Directors shall consist of a percentage of net profits, in-kind benefits, meeting attendance allowance, a specific amount, or what is set by the Ordinary General Assembly.
2. The Board of Directors’ report to the Ordinary General Assembly, at its annual meeting, shall include a comprehensive statement of all the bonuses, meeting attendance allowances, expenses allowances and other benefits each member of the Board of Directors has received or is entitled to receive during the financial year.

It shall also include a statement of the remuneration received by the Directors in their capacity as employees or administrators and any remuneration they received in exchange for technical or administrative works or consultations. Such statement shall also set out the number of Board meetings held and the number of meetings attended by each Director.

Article 13: Powers and Authorities of the Chairman, Vice Chairman, Managing Director and Secretary

At its first meeting, the Board of Directors shall appoint a Chairman from among its members and it may appoint a Managing Director or Vice Chairman from among the Directors.

1. The Board of Directors shall appoint a Chief Executive Officer from among its members or from others.

The Chairman shall be responsible for:

Commercial Registers	Main	Issuance	Severally	
			Delegable	
		Renewal	Severally	
			Delegable	
	Cancellation	Severally		
		Delegable		
Subsidiary	Issuance	Severally		



			Delegable		
			Renewal	Severally	
				Delegable	
			Cancellation	Severally	
Purchasing the institution	Severally				
	Delegable				
Signing all documents at the Chamber of Commerce	Severally				
	Delegable				
Selling the institution	Severally				
	Delegable				
Following up with the Registers Department	Severally				
	Delegable				
Obtaining registers	Severally				
	Delegable				
Transferring Commercial Registers	Severally				
	Delegable				
Managing registers	Severally				
	Delegable				
Cancelling registers	Severally				
	Delegable				
Supervising registers	Severally				
	Delegable				
Opening registration at the Chamber of Commerce	Severally				
	Delegable				
Approving signatures at the Chamber of Commerce	Severally				
	Delegable				
Cancelling signatures at the Chamber of Commerce	Severally				
	Delegable				
Entering into tenders and receiving forms	Severally				
	Delegable				
Transforming branches of the institution	Severally				
	Delegable				
Following up with GOSI	Severally				



	Delegable
Following up with the Department of Zakat and Income	Severally
	Delegable
Opening subsidiary commercial registers	Severally
	Delegable
Managing the Commercial Register	Severally
	Delegable
Cancelling the Commercial Register	Severally
	Delegable
Checking with the Civil Defense	Severally
	Delegable
Modifying registers	Severally
	Delegable
Adding an activity	Severally
	Delegable
Reserving trade names	Severally
	Delegable
Renewing registrations at the Chamber of Commerce	Severally
	Delegable
Amending the Commercial Register	Severally
	Delegable
Transferring the Commercial Register	Severally
	Delegable
Obtaining a replacement for damaged or lost register	Severally
	Delegable
Obtaining a replacement for damaged or lost register	Severally
	Delegable
Registering trademarks	Severally
	Delegable
Assigning trademarks	Severally
	Delegable
Assigning trade names	Severally
	Delegable



Obtaining licenses	Severally
	Delegable
Purchasing boats	Severally
	Delegable
Obtaining a replacement for damaged or lost fishing permit	Severally
	Delegable
Importing boats	Severally
	Delegable
Cancelling boat licenses	Severally
	Delegable
Renewing licenses	Severally
	Delegable
Modifying licenses	Severally
	Delegable
Adding an activity	Severally
	Delegable
Reserving names	Severally
	Delegable
Cancelling licenses	Severally
	Delegable
Renewing the Registration at the Chamber of Commerce	Severally
	Delegable
Opening branches	Severally
	Delegable
Following up with GOSI	Severally
	Delegable
Following up with the Civil Defense	Severally
	Delegable
Following up with the Department of Zakat and Income	Severally
	Delegable
Obtaining fishing permits	Severally
	Delegable
Obtaining boat licenses	Severally



	Delegable
Renewing boat licenses	Severally
	Delegable
Transferring boat licenses	Severally
	Delegable
Selling boats	Severally
	Delegable
Renewing fishing permits	Severally
	Delegable
Cancelling fishing permits	Severally
	Delegable
Obtaining a replacement for damaged or lost boat license	Severally
	Delegable
Opening a subsidiary license	Severally
	Delegable
Transferring licenses	Severally
	Delegable
Establishing a company	Severally
	Delegable
Signing the Memoranda of Association and Amendment Addenda	Severally
	Delegable
Canceling the Memoranda of Association and Amendment Addenda	Severally
	Delegable
Signing Partners' resolutions	Severally
	Delegable
Appointing and dismissing Directors	Severally
	Delegable
Amending the Company's objects	Severally
	Delegable
Liquidating the Company	Severally
	Delegable
	Severally



Transforming the Company from a joint stock company to a limited liability company	Delegable
Transforming the Company from a limited liability company to a joint stock company	Severally
	Delegable
Transforming the Company from a joint liability company to a limited liability company	Severally
	Delegable
Increasing the capital	Severally
	Delegable
Decreasing the capital	Severally
	Delegable
Entering into existing companies	Severally
	Delegable
Transferring stocks, shares and bonds	Severally
	Delegable
Determining the capital	Severally
	Delegable
Receiving allocation surplus	Severally
	Delegable
Selling stocks and shares and receiving the value	Severally
	Delegable
Waiving stocks and shares from the capital	Severally
	Delegable
Selling Company branches	Severally
	Delegable
Amending the nationality of one of the partners in the contract	Severally
	Delegable
Accepting the waiver of stocks, shares and capital	Severally
	Delegable
	Severally



Purchasing shares and stocks and paying the price	Delegable
Closing accounts at banks in the Company's name	Severally
	Delegable
Opening accounts at banks in the Company's name	Severally
	Delegable
Signing agreements	Severally
	Delegable
Registering the Company	Severally
	Delegable
Registering agencies and trademarks	Severally
	Delegable
Attending General Assemblies	Severally
	Delegable
Opening branches for the Company	Severally
	Delegable
Opening files for the Company	Severally
	Delegable
Signing the Memoranda of Association and Amendment Addenda before notaries public	Severally
	Delegable
Obtaining and renewing the Company's Commercial Registers	Severally
	Delegable
Registering at the Chamber of Commerce and renewing the registration	Severally
	Delegable
Following up with the General Authority for Investment and signing before it	Severally
	Delegable
Following up with the Quality Department and Saudi Standards, Metrology and Quality Organization	Severally
	Delegable



Following up with the Capital Market Authority	Severally
	Delegable
Obtaining and renewing Company licenses	Severally
	Delegable
Transforming the institution into a company	Severally
	Delegable
Transforming Company branches into an institution	Severally
	Delegable
Transforming Company branches into a Company	Severally
	Delegable
Publishing the Memorandum of Association, Amendment Addenda, summaries thereof, and Bylaws in the Official Gazette	Severally
	Delegable
Following up with telecommunications companies and establishing fixed lines or mobile phones in the Company's name	Severally
	Delegable
Entering into tenders and receiving forms	Severally
	Delegable
Signing Company contracts with third parties	Severally
	Delegable
Assigning or cancelling trademarks	Severally
	Delegable
Modifying the Company's name	Severally
	Delegable
Obtaining visas	Severally
	Delegable
Transforming the Company into an institution	Severally
	Delegable
	Severally



Receiving visa compensation	Delegable
Updating workers' data	Severally
	Delegable
Opening, renewing and canceling primary files and sub-files	Severally
	Delegable
Liquidating and cancelling workers	Severally
	Delegable
Reporting labor abscondment	Severally
	Delegable
Canceling abscondment reports	Severally
	Delegable
Transferring sponsorships	Severally
	Delegable
Changing professions	Severally
	Delegable
Transferring, liquidating and canceling the establishments' ownership	Severally
	Delegable
Following up with National Recruitment Office Department	Severally
	Delegable
Following up with the Manpower Computer Department	Severally
	Delegable
Obtaining and renewing work permits	Severally
	Delegable
Receiving Saudization certificates	Severally
	Delegable
Obtaining data sheets (printouts)	Severally
	Delegable
Adding and removing Saudis	Severally
	Delegable
Recruitment	Severally
	Delegable



Recruitment	Severally
	Delegable
Opening File	Severally
	Delegable
Activating the Saudi portal	Severally
	Delegable
Recruiting workers from abroad	Severally
	Delegable
Completing labor procedures with GOSI	Severally
	Delegable
Cancelling visas	Severally
	Delegable
Refunding visa amounts	Severally
	Delegable
Amending nationalities	Severally
	Delegable
Obtaining family visit visas	Severally
	Delegable
Obtaining family recruitment visas	Severally
	Delegable
Checking with embassies	Severally
	Delegable
Extending exit and re-entry visas	Severally
	Delegable
Extending visit visas	Severally
	Delegable
Obtaining data sheets (printouts)	Severally
	Delegable
Cancelling visas	Severally
	Delegable
Refunding visa amounts	Severally
	Delegable
	Severally



Modifying arrival destination	Delegable		
Companies in which the Company is included as a partner	Signing Company contracts	Severally	
		Delegable	
	Purchasing shares	Severally	
		Delegable	
	Liquidating the Company	Severally	
		Delegable	
	Selling shares	Severally	
		Delegable	
	Representing the Company in the shareholder company	Severally	
		Delegable	
	Establishing Companies in the Name of the Company	Registering companies at the Ministry	Severally
			Delegable
Representing companies before notaries public		Severally	
		Delegable	
Signing Company Contracts		Severally	
		Delegable	
Signing partners' resolutions		Severally	
		Delegable	
Commercial Registers		Issuance	Severally
			Delegable
		Renewal	Severally
			Delegable
	Cancellation	Severally	
		Delegable	
Obtaining residence permits	Severally		
	Delegable		
Renewing residence permits	Severally		
	Delegable		
Issuing exit and re-entry visas	Severally		
	Delegable		



Issuing final exit visas	Severally
	Delegable
Transferring sponsorships	Severally
	Delegable
Obtaining a replacement for damaged or lost residence permits	Severally
	Delegable
Completing procedures of deceased workers	Severally
	Delegable
Reporting abscondment	Severally
	Delegable
Cancelling abscondment reports	Severally
	Delegable
Transferring information and updating data	Severally
	Delegable
Settlement and waiver of workers	Severally
	Delegable
Following up with the Deportation and Expatriates Department	Severally
	Delegable
Obtaining workers' data sheets (printouts)	Severally
	Delegable
Dismissing labor	Severally
	Delegable
Managing commercial business	Severally
	Delegable
Transferring labor sponsorship to self	Severally
	Delegable
Adding newborns	Severally
	Delegable
Completing procedures of deceased workers	Severally
	Delegable
Managing port affairs	Severally
	Delegable



Obtaining repatriation certificates	Severally	
	Delegable	
Adding subordinates	Severally	
	Delegable	
Adding children to father's or mother's passport	Severally	
	Delegable	
Separating children from father's or mother's passport	Severally	
	Delegable	
Canceling exit / re-entry visas	Severally	
	Delegable	
Cancelling final exit visas	Severally	
	Delegable	
Obtaining a replacement for damaged or lost visas	Severally	
	Delegable	
Obtaining extensions for visit visas	Severally	
	Delegable	
Changing professions	Severally	
	Delegable	
Obtaining Hajj permits	Severally	
	Delegable	
Following up with the Maids Affairs Office	Severally	
	Delegable	
Registering in the electronic service	Severally	
	Delegable	
Banking	Opening accounts	Severally
		Delegable
	Opening credits	Severally
		Delegable
	Deposits	Severally
		Delegable
	Withdrawals	Severally
		Delegable



	Issuing checks	Severally
		Delegable
	Updating accounts	Severally
		Delegable
	Obtaining account statements	Severally
		Delegable
	Requesting facilities	Severally
		Delegable
	Requesting guarantees	Severally
		Delegable
	Signing loan contracts	Severally
		Delegable
	Signing commercial papers	Severally
		Delegable
	Signing promissory notes	Severally
		Delegable
Submitting any request or service that falls under the competence of the Communications and Information Technology Commission	Severally	
	Delegable	
The power to authorize any person, in accordance with the relevant regulations, to submit any of the requests or services that fall under the competence of the Communications and Information Technology Commission	Severally	
	Delegable	
Following up with the Ministry of Agriculture	Severally	
	Delegable	



and the Directorate of Agriculture regarding	
Checking with notaries public or courts to accept the conveyance thereof	Severally
	Delegable
Assigning agricultural resolutions	Severally
	Delegable
Transferring agricultural resolutions	Severally
	Delegable
Receiving salaries	Severally
	Delegable
Receiving pension salaries	Severally
	Delegable
Receiving end-of-service gratuity and leave compensation	Severally
	Delegable
Transferring salaries	Severally
	Delegable
Receiving rewards	Severally
	Delegable
Obtaining salary statements	Severally
	Delegable
Receiving dues	Severally
	Delegable
Opening accounts in accordance with Islamic Sharia rules	Severally
	Delegable
Closing and settling accounts	Severally
	Delegable
Withdrawing from accounts	Severally
	Delegable
Obtaining ATM cards	Severally
	Delegable
Obtaining credit cards that comply with Islamic Sharia rules	Severally
	Delegable



Receiving and disbursing remittances	Severally
	Delegable
Cashing checks	Severally
	Delegable
Issuing certified checks	Severally
	Delegable
Obtaining check books	Severally
	Delegable
Obtaining account statements	Severally
	Delegable
Transferring from accounts	Severally
	Delegable
Requesting bank loans that comply with Islamic Sharia provisions and rules	Severally
	Delegable
Opening accounts in accordance with Islamic Sharia rules	Severally
	Delegable
Depositing into the Account	Severally
	Delegable
Renewing subscriptions to safety deposit boxes	Severally
	Delegable
Opening safety deposit boxes	Severally
	Delegable
Subscribing to safety deposit boxes	Severally
	Delegable
Requesting loan exemptions	Severally
	Delegable
Objecting to checks	Severally
	Delegable
Updating data	Severally
	Delegable
Activating accounts	Severally
	Delegable
Receiving checks	Severally



	Delegable
Recovery of safety deposit box units	Severally
	Delegable
Following up	Severally
	Delegable
Rescheduling installments	Severally
	Delegable
Requesting points of sale (POS)	Severally
	Delegable
Requesting bank credits	Severally
	Delegable
Requesting bank guarantee	Severally
	Delegable
IPOs in Joint Stock Companies	Severally
	Delegable
Receiving contributions certificates	Severally
	Delegable
Purchasing shares that comply with Islamic Sharia rules	Severally
	Delegable
Selling shares that comply with Sharia rules	Severally
	Delegable
Receiving the value of Shares	Severally
	Delegable
Receiving profits	Severally
	Delegable
Receiving surplus	Severally
	Delegable
Opening investment portfolios in accordance with Islamic Sharia rules and issuing, amending and cancelling orders	Severally
	Delegable
IPOs	Severally



	Delegable			
Purchasing shares	Severally			
	Delegable			
Selling shares	Severally			
	Delegable			
Recovering investment fund units	Severally			
	Delegable			
Transferring shares from portfolios	Severally			
	Delegable			
Subscribing to investment fund units that comply with Islamic Sharia rules	Severally			
	Delegable			
Managing investment portfolios	Severally			
	Delegable			
Obtaining proof of indebtedness	Severally			
	Delegable			
Liquidating investment portfolios	Severally			
	Delegable			
Managing property	Purchasing, selling and transferring property	Real estate	Purchasing	Severally
				Delegable
			Selling	Severally
		Delegable		
		Transferring	Severally	
			Delegable	
		Land	Purchasing	Severally
				Delegable
			Selling	Severally
	Delegable			
	Transferring	Severally		
	Shares	Purchasing	Delegable	
Severally				
Selling	Delegable			
Mortgaging property	Mortgage	Severally		
		Delegable		



		Releasing mortgages	Severally	
			Delegable	
		Receiving	Severally	
			Delegable	
Opening stores	Severally			
	Delegable			
Obtaining health cards	Severally			
	Delegable			
Converting agricultural land into residential land	Severally			
	Delegable			
Following up with the General Directorate of Urban Planning	Severally			
	Delegable			
Opening stores	Severally			
	Delegable			
Obtaining licenses	Severally			
	Delegable			
Renewing licenses	Severally			
	Delegable			
Cancelling licenses	Severally			
	Delegable			
Transferring licenses	Severally			
	Delegable			
Obtaining construction and renovation permits	Severally			
	Delegable			
Land planning	Severally			
	Delegable			
Obtaining building completion certificates	Severally			
	Delegable			
Obtaining fencing permits	Severally			
	Delegable			
Obtaining demolition permits	Severally			
	Delegable			
			Severally	



Amending Company contracts in which the Company is included as a partner	Approving partners' resolutions	Changing the legal entity	Delegable
		Increasing or decreasing the capital	Severally
			Delegable
		Accepting the waiver of shares and purchasing shares	Severally
			Delegable
		Adding and removing partners	Severally
			Delegable
		Signing partners' resolutions to merge	Severally
			Delegable
		Amending the remaining provisions of the Memorandum of Association	Severally
			Delegable
		Liquidating the Company	Severally
	Delegable		
Transforming the Company into an institution	Severally		
	Delegable		
Signing lease contracts	Severally		
	Delegable		
Assigning contracts	Severally		
	Delegable		
Developing plans for owned land	Severally		
	Delegable		
Following up with secretariats	Severally		
	Delegable		
Converting agricultural land into residential land	Severally		
	Delegable		



Supervising construction	Severally		
	Delegable		
Signing contracts with construction institutions and contractors	Severally		
	Delegable		
Entering into tenders and receiving forms	Severally		
	Delegable		
Judiciary	Appointment of arbitrators	Severally	
		Delegable	
	Appointment of lawyers	Severally	
		Delegable	
	Representation before notaries public	Severally	
		Delegable	
	Representation before Islamic Sharia courts	Hearing and responding to claims	Severally
			Delegable
		Reconciliation	Severally
			Delegable
		Rejecting and accepting arbitration	Severally
			Delegable
		Rejecting and accepting reconciliation	Severally
			Delegable
		Approving and Denying	Severally
			Delegable
		Waiving	Severally
			Delegable
	Pleading	Severally	
		Delegable	
Defending	Severally		
	Delegable		
Claiming	Severally		
	Delegable		
Litigation	Severally		



			Delegable
	Using and implementing all electronic services of the Ministry of Justice	Severally	
		Delegable	
	Authorizing/delegating others to implement the electronic services of the Ministry of Justice	Severally	
		Delegable	
	Signing loan contract agreements, amendments thereto and appendices thereof, along with all relevant documents – Signing follow-up agreements – Signing advisory agreements – Signing before notaries public regarding industrial mortgages with respect to mortgaging all the Company’s property – Receiving loans – Waiving loans – Requesting loan exemptions – Paying loans – Signing letter of credit agreements	Severally	
	Signing corporate guarantees	Severally	
		Delegable	
	Signing obligation transfer agreements and amending loan contracts	Severally	
		Delegable	



	Signing debt settlement arrangements on behalf of the Company and partners	Severally
		Delegable
	Issuing, amending, and cancelling waiver declarations	Severally
		Delegable
Selling and transferring to the buyer	Severally	
	Delegable	
Purchasing and accepting transfers and paying the price	Severally	
	Delegable	
Receiving instruments	Severally	
	Delegable	
Leasing	Severally	
	Delegable	
Receiving lease amounts	Severally	
	Delegable	
Signing lease contracts	Severally	
	Delegable	
Renewing lease contracts	Severally	
	Delegable	
Cancelling and terminating lease contracts	Severally	
	Delegable	
Mortgages	Severally	
	Delegable	
Releasing mortgages	Severally	
	Delegable	
Segmentation and sorting	Severally	
	Delegable	
Amending boundaries, lengths, areas, plot numbers, plans, instruments, dates thereof and neighborhood names	Severally	
	Delegable	



Selling	Severally
	Delegable
Accepting mortgages	Severally
	Delegable
Updating instruments and adding them to the comprehensive system	Severally
	Delegable
Selling shares of	Severally
	Delegable
Purchasing	Severally
	Delegable
Purchasing shares of	Severally
	Delegable
Leasing	Severally
	Delegable
Modifying the owner's name and civil registration number (ID card)	Severally
	Delegable
Donations and transfers	Severally
	Delegable
Accepting donations and transfers	Severally
	Delegable
Waiving shortages in area	Severally
	Delegable
Merging instruments	Severally
	Delegable
Accepting waivers and transfers	Severally
	Delegable
Obtaining a replacement for a set of lost instruments and their data as follows:	Severally
	Delegable
Obtaining a replacement for a set of damaged instruments and their data as follows:	Severally
	Delegable
	Severally



Selling and transferring to heirs	Delegable
Assigning shares of	Severally
	Delegable
Proving the built-up area	Severally
	Delegable
Obtaining a replacement for a damaged instrument	Severally
	Delegable
This is for real estate located	Severally
	Delegable
Transforming agricultural land into residential or industrial land	Severally
	Delegable
Entering into real estate contributions	Severally
	Delegable
Purchasing shares of real estate contributions	Severally
	Delegable
Selling shares of real estate contributions	Severally
	Delegable
Assigning leased land	Severally
	Delegable
Updating instruments and adding them to the comprehensive system	Severally
	Delegable
Obtaining a replacement for lost instruments	Severally
	Delegable
Transforming agricultural land into residential land	Severally
	Delegable
Building on land	Severally
	Delegable
Leasing land	Severally
	Delegable
Changing the legal entity of the Company	Severally
	Delegable



Transforming the Company from a simple partnership company to a limited liability company	Severally
	Delegable
Dividing shares among heirs and transferring them to their portfolios	Severally
	Delegable

The Vice President is responsible for:

Commercial Registers	Main	Issuance	Severally
		Renewal	Severally
		Cancellation	Severally
	Subsidiary	Issuance	Severally
		Renewal	Severally
		Cancellation	Severally

The Managing Director shall be responsible for:

Commercial Registers	Main	Issuance	Severally
			Delegable
		Renewal	Severally
			Delegable
		Cancellation	Severally
			Delegable
	Subsidiary	Issuance	Severally
			Delegable
		Renewal	Severally
Delegable			
Cancellation	Severally		
Purchasing the institution	Severally		
	Delegable		
Signing all documents at the Chamber of Commerce	Severally		
	Delegable		
Selling the institution	Severally		
	Delegable		



Following up with the Registers Department	Severally
	Delegable
Obtaining registers	Severally
	Delegable
Transferring Commercial Registers	Severally
	Delegable
Managing registers	Severally
	Delegable
Cancelling registers	Severally
	Delegable
Supervising registers	Severally
	Delegable
Opening registration at the Chamber of Commerce	Severally
	Delegable
Approving signatures at the Chamber of Commerce	Severally
	Delegable
Cancelling signatures at the Chamber of Commerce	Severally
	Delegable
Entering into tenders and receiving forms	Severally
	Delegable
Transforming the institution's branch	Severally
	Delegable
Following up with GOSI	Severally
	Delegable
Following up with the Department of Zakat and Income	Severally
	Delegable
Opening subsidiary registers	Severally
	Delegable
Managing Commercial Registers	Severally
	Delegable
Cancelling Commercial Registers	Severally
	Delegable
	Severally



Following up with the Civil Defense	Delegable
Modifying registers	Severally
	Delegable
Adding an activity	Severally
	Delegable
Reserving trade names	Severally
	Delegable
Renewing registrations at the Chamber of Commerce	Severally
	Delegable
Amending the Commercial Register	Severally
	Delegable
Transferring the Commercial Register	Severally
	Delegable
Obtaining a replacement for damaged or lost register	Severally
	Delegable
Obtaining a replacement for damaged or lost register	Severally
	Delegable
Registering trademarks	Severally
	Delegable
Assigning trademarks	Severally
	Delegable
Assigning trade names	Severally
	Delegable
Obtaining licenses	Severally
	Delegable
Purchasing boats	Severally
	Delegable
Obtaining a replacement for damaged or lost fishing permits	Severally
	Delegable
Importing boats	Severally
	Delegable
Cancelling boat licenses	Severally



	Delegable
Renewing licenses	Severally
	Delegable
Modifying licenses	Severally
	Delegable
Adding an activity	Severally
	Delegable
Reserving names	Severally
	Delegable
Cancelling licenses	Severally
	Delegable
Renewing registrations at the Chamber of Commerce	Severally
	Delegable
Opening branches	Severally
	Delegable
Following up with GOSI	Severally
	Delegable
Following up with the Civil Defense	Severally
	Delegable
Following up with the Department of Zakat and Income	Severally
	Delegable
Obtaining fishing permits	Severally
	Delegable
Obtaining boat licenses	Severally
	Delegable
Renewing boat licenses	Severally
	Delegable
Transferring boat licenses	Severally
	Delegable
Selling boats	Severally
	Delegable
Renewing fishing permits	Severally
	Delegable



Cancelling fishing permits	Severally
	Delegable
Obtaining a replacement for damaged or lost boat license	Severally
	Delegable
Opening a subsidiary license	Severally
	Delegable
Transferring licenses	Severally
	Delegable
Establishing a company	Severally
	Delegable
Signing the Memoranda of Association and Amendment Addenda	Severally
	Delegable
Canceling the Memoranda of Association and Amendment Addenda	Severally
	Delegable
Signing partners' resolutions	Severally
	Delegable
Appointing and dismissing Directors	Severally
	Delegable
Amending the Company's objects	Severally
	Delegable
Liquidating the Company	Severally
	Delegable
Transforming the Company from a joint stock company to a limited liability company	Severally
	Delegable
Transforming the Company from a limited liability company to a joint stock company	Severally
	Delegable
Transforming the Company from a joint liability company to a limited liability company	Severally
	Delegable
Increasing the capital	Severally



	Delegable
Decreasing the capital	Severally
	Delegable
Adding and removing partners	Severally
	Delegable
Entering into existing companies	Severally
	Delegable
Transferring stocks, shares and bonds	Severally
	Delegable
Determining the capital	Severally
	Delegable
Receiving allocation surplus	Severally
	Delegable
Selling stocks and shares and receiving the value	Severally
	Delegable
Waiving stocks and shares from the capital	Severally
	Delegable
Selling Company branches	Severally
	Delegable
Amending the nationality of one of the partners in the contract	Severally
	Delegable
Accepting the waiver of stocks, shares and capital	Severally
	Delegable
Purchasing shares and stocks and paying the price	Severally
	Delegable
Closing accounts at banks in the Company's name	Severally
	Delegable
Opening accounts at banks in the Company's name	Severally
	Delegable
Signing agreements	Severally
	Delegable
	Severally



Registering the Company	Delegable
Registering agencies and trademarks	Severally
	Delegable
Attending General Assemblies	Severally
	Delegable
Opening branches for the Company	Severally
	Delegable
Opening files for the Company	Severally
	Delegable
Signing the Memoranda of Association and Amendment Addenda before notaries public	Severally
	Delegable
Obtaining and renewing the Company's Commercial Registers	Severally
	Delegable
Registering at the Chamber of Commerce and renewing the registration	Severally
	Delegable
Following up with the General Authority for Investment and signing before it	Severally
	Delegable
Following up with the Quality Department and Saudi Standards, Metrology and Quality Organization	Severally
	Delegable
Following up with the Capital Market Authority	Severally
	Delegable
Obtaining and renewing Company's licenses	Severally
	Delegable
Transforming the institution into a company	Severally
	Delegable
Transforming Company branches into an institution	Severally
	Delegable



Transforming Company branches into a company	Severally
	Delegable
Publishing the Memorandum of Association, Amendment Addenda, summaries thereof and Bylaws in the Official Gazette	Severally
	Delegable
Following up with telecommunications companies and establishing fixed lines or mobile phones in the Company's name	Severally
	Delegable
Entering into tenders and receiving forms	Severally
	Delegable
Signing Company contracts with third parties	Severally
	Delegable
Assigning or cancelling trademarks	Severally
	Delegable
Modifying the Company's name	Severally
	Delegable
Obtaining visas	Severally
	Delegable
Transforming the Company into an institution	Severally
	Delegable
Receiving visa compensation	Severally
	Delegable
Updating workers' data	Severally
	Delegable
Opening, renewing and canceling primary files and sub-files	Severally
	Delegable
Liquidating and cancelling workers	Severally
	Delegable
Reporting labor abscondment	Severally
	Delegable



Canceling abscondment reports	Severally
	Delegable
Transferring sponsorships	Severally
	Delegable
Changing professions	Severally
	Delegable
Transferring, liquidating and canceling the establishments' ownership	Severally
	Delegable
Following up with the National Recruitment Office Department	Severally
	Delegable
Following up with Manpower Computer Department	Severally
	Delegable
Obtaining and renewing work permits	Severally
	Delegable
Receiving Saudization certificates	Severally
	Delegable
Obtaining data sheets (printouts)	Severally
	Delegable
Adding and deleting Saudis	Severally
	Delegable
Recruitment	Severally
	Delegable
Recruitment	Severally
	Delegable
Opening files	Severally
	Delegable
Activating the Saudi portal	Severally
	Delegable
Recruiting workers from abroad	Severally
	Delegable
Completing labor procedures with GOSI	Severally
	Delegable



Cancelling visas	Severally	
	Delegable	
Refunding visa amounts	Severally	
	Delegable	
Amending nationalities	Severally	
	Delegable	
Obtaining family visit visas	Severally	
	Delegable	
Obtaining family recruitment visas	Severally	
	Delegable	
Following up with embassies	Severally	
	Delegable	
Extending exit and re-entry visas	Severally	
	Delegable	
Extending visit visas	Severally	
	Delegable	
Obtaining data sheets (printouts)	Severally	
	Delegable	
Cancelling visas	Severally	
	Delegable	
Refunding visa amounts	Severally	
	Delegable	
Modifying arrival destination	Severally	
	Delegable	
Companies in which the Company is included as a partner	Signing Company contracts	Severally
		Delegable
	Purchasing shares	Severally
		Delegable
	Liquidating the Company	Severally
		Delegable
	Selling shares	Severally
		Delegable
	Representing the Company in the	Severally
		Delegable



	shareholder company				
Establishing Companies in the name of the Company	Registering companies at the Ministry	Severally			
		Delegable			
	Representing companies before notaries public	Severally			
		Delegable			
	Signing Company contracts	Severally			
		Delegable			
	Signing partners' resolutions	Severally			
		Delegable			
	Commercial Registers	Issuance	Severally		
			Delegable		
		Renewal	Severally		
			Delegable		
Cancellation		Severally			
		Delegable			
Obtaining residence permits	Severally				
	Delegable				
Renewing residence permits	Severally				
	Delegable				
Obtaining exit and re-entry visas	Severally				
	Delegable				
Obtaining final exit visas	Severally				
	Delegable				
Transferring sponsorships	Severally				
	Delegable				
Obtaining a replacement for damaged or lost residence permits	Severally				
	Delegable				
Completing procedures of deceased workers	Severally				
	Delegable				
Reporting abscondment	Severally				
	Delegable				
Cancelling abscondment reports	Severally				
	Delegable				



Transferring information and updating data	Severally
	Delegable
Settlement and waiver of workers	Severally
	Delegable
Following up with the Deportation and Expatriates Department	Severally
	Delegable
Obtaining workers' data sheets (printouts)	Severally
	Delegable
Dismissing labor	Severally
	Delegable
Managing commercial business	Severally
	Delegable
Transferring labor sponsorship to self	Severally
	Delegable
Adding newborns	Severally
	Delegable
Completing procedures of deceased workers	Severally
	Delegable
Managing port affairs	Severally
	Delegable
Obtaining repatriation certificates	Severally
	Delegable
Adding subordinates	Severally
	Delegable

Adding children to the father's or mother's passport	Severally
	Delegable
Separating children from the father's or mother's passport	Severally
	Delegable
Canceling exit and re-entry visas	Severally
	Delegable
Canceling final exit visas	Severally
	Delegable



Obtaining a replacement for damaged or lost visas	Severally
	Delegable
Obtaining extensions of visit visas	Severally
	Delegable
Changing professions	Severally
	Delegable
Obtaining Hajj permits	Severally
	Delegable
Following up with the Housemaids Affairs Department	Severally
	Delegable
Registering for electronic services	Severally
	Delegable
Banking services	Opening accounts
	Severally
	Delegable
	Opening credits
	Severally
	Delegable
	Deposits
	Severally
	Delegable
	Withdrawals
	Severally
	Delegable
	Issuing checks
	Severally
	Delegable
	Updating accounts
Severally	
Delegable	
Obtaining account statements	
Severally	
Delegable	
Requesting facilities	
Severally	
Delegable	
Requesting guarantees	
Severally	
Delegable	
Signing loan contracts	
Severally	
Delegable	
	Severally



	Signing commercial papers	Delegable
	Signing promissory notes	Severally
		Delegable
	Submitting any request or service from the requests or services falling under the jurisdiction of the Communications, Space & Technology Commission	Severally
Delegable		
	Authority to authorize any person - in accordance with the relevant regulations - to submit any request or services falling under the jurisdiction of the Communications, Space & Technology Commission	Severally
		Delegable
Following up with the Ministry of Agriculture and the Directorate of Agriculture regarding	Severally	
	Delegable	
Following up with notaries public or courts to accept the conveyance thereof	Severally	
	Delegable	
Waiving agricultural resolutions	Severally	
	Delegable	
Transferring agricultural resolutions	Severally	
	Delegable	
Receiving salaries	Severally	
	Delegable	
Receiving pension salaries	Severally	
	Delegable	



Receiving end of service gratuity and leave compensation	Severally
	Delegable
Transferring salaries	Severally
	Delegable
Receiving gratuity	Severally
	Delegable
Obtaining salary statements	Severally
	Delegable
Receiving dues	Severally
	Delegable
Opening accounts with Islamic Sharia rules	Severally
	Delegable
Closing and settling accounts	Severally
	Delegable
Withdrawal from accounts	Severally
	Delegable
Obtaining ATM cards	Severally
	Delegable
Obtaining credit cards that comply with Islamic Sharia rules	Severally
	Delegable
Receiving and disbursing remittances	Severally
	Delegable
Cashing checks	Severally
	Delegable
Obtaining certified checks	Severally
	Delegable
Obtaining check books	Severally
	Delegable
Obtaining account statements	Severally
	Delegable
Transferring from accounts	Severally
	Delegable
	Severally



Requesting bank loans that comply with Islamic Sharia provisions and rules	Delegable
Opening accounts in accordance with Islamic Sharia rules	Severally
	Delegable
Depositing into accounts	Severally
	Delegable
Renewing subscriptions to safety deposit boxes	Severally
	Delegable
Opening safety deposit boxes	Severally
	Delegable
Subscribing for safety deposit boxes	Severally
	Delegable
Requesting loan exemptions	Severally
	Delegable
Objecting to checks	Severally
	Delegable
Updating data	Severally
	Delegable
Activating accounts	Severally
	Delegable
Receiving checks	Severally
	Delegable
Redeeming safety deposit box units	Severally
	Delegable
Following up	Severally
	Delegable
Rescheduling installments	Severally
	Delegable
Requesting points of sale (POS)	Severally
	Delegable
Requesting letters of credit	Severally
	Severally



Requesting bank guarantees	Delegable
IPOs in joint stock companies	Severally
	Delegable
Receiving share certificates	Severally
	Delegable
Purchasing shares that comply with Islamic Sharia rules	Severally
	Delegable
Selling shares that comply with Islamic Sharia rules	Severally
	Delegable
Receiving the value of shares	Severally
	Delegable
Receiving profits	Severally
	Delegable
Receiving surplus	Severally
	Delegable
Opening investment portfolios in accordance with Islamic Sharia rules and issuing, amending and cancelling orders	Severally
	Delegable
IPOs	Severally
	Delegable
Purchasing shares	Severally
	Delegable
Selling shares	Severally
	Delegable
Recovering investment fund units	Severally
	Delegable
Transferring shares from portfolios	Severally
	Delegable
Subscribing to investment fund units that comply with Islamic Sharia rules	Severally
	Delegable



Managing investment portfolios	Severally			
	Delegable			
Obtaining proof of indebtedness	Severally			
	Delegable			
Liquidating investment portfolios	Severally			
	Delegable			
Managing property	Purchasing, selling, and transferring property	Real estate	Purchasing	Severally
				Delegable
			Selling	Severally
				Delegable
			Transfer of ownership	Severally
				Delegable
		Land	Purchasing	Severally
				Delegable
			Selling	Severally
				Delegable
			Transfer of ownership	Severally
				Delegable
	Shares	Purchasing	Severally	
			Delegable	
		Selling	Severally	
Delegable				
Mortgaging property	Mortgages	Severally		
		Delegable		
	Releasing mortgages	Severally		
		Delegable		
	Receiving	Severally		
		Delegable		
Opening stores	Severally			
	Delegable			
Obtaining health cards	Severally			
	Delegable			
Transforming agricultural land into residential land	Severally			
	Delegable			



Following up with the General Administration of Urban Planning	Severally		
	Delegable		
Opening stores	Severally		
	Delegable		
Obtaining licenses	Severally		
	Delegable		
Renewing licenses	Severally		
	Delegable		
Cancelling licenses	Severally		
	Delegable		
Transferring licenses	Severally		
	Delegable		
Obtaining construction and renovation permits	Severally		
	Delegable		
Land planning	Severally		
	Delegable		
Obtaining building completion certificates	Severally		
	Delegable		
Obtaining fencing permits	Severally		
	Delegable		
Obtaining demolition permits	Severally		
	Delegable		
Amending Company contracts in which the Company is included as a partner	Approving partners' resolutions	Changing the legal entity	Severally
			Delegable
		Increasing or decreasing the capital	Severally
			Delegable
		Accepting the waiver of shares and purchasing shares	Severally
			Delegable
Adding and removing partners	Severally		
	Delegable		
			Severally



		Signing partners' resolutions to merge	Delegable
		Amending the remaining provisions of the Memorandum of Association	Severally
			Delegable
	Liquidating the Company	Severally	
		Delegable	
	Transforming the Company into an institution	Severally	
		Delegable	
Signing lease contracts	Severally		
	Delegable		
Assigning contracts	Severally		
	Delegable		
Developing plans for owned land	Severally		
	Delegable		
Checking with secretariats	Severally		
	Delegable		
Converting agricultural land into residential land	Severally		
	Delegable		
Supervising construction	Severally		
	Delegable		
Signing contracts with construction institutions and contractors	Severally		
	Delegable		
Entering into tenders and receiving forms	Severally		
	Delegable		
Judiciary	Appointment of arbitrators	Severally	
		Delegable	
	Appointment of lawyers	Severally	
		Delegable	
		Severally	



	Representation before notaries public	Delegable	
		Hearing and responding to claims	Severally
			Delegable
		Reconciliation	Severally
			Delegable
		Rejecting and accepting arbitration	Severally
			Delegable
		Rejecting and accepting reconciliation	Severally
			Delegable
	Representation before Islamic Sharia courts	Approving and denying	Severally
			Delegable
		Waiving	Severally
			Delegable
		Pleading	Severally
			Delegable
		Defending	Severally
			Delegable
		Claiming	Severally
			Delegable
		Litigation	Severally
			Delegable
	Using and implementing all electronic services of the Ministry of Justice	Severally	
		Delegable	
	Authorizing/delegating others to implement the electronic services of the Ministry of Justice	Severally	
		Delegable	
	Signing loan contract agreements, amendments	Severally	
		Delegable	



	<p>thereto and appendices thereof, along with all relevant documents</p> <ul style="list-style-type: none"> – Signing the follow-up agreements – Signing advisory agreements – Signing before notaries public regarding industrial mortgages with respect to mortgaging all the Company’s property – Receiving loans – Waiving loans – Requesting loan exemptions – Paying loans – Signing letter of credit agreements 	
	Signing corporate guarantees	<p>Severally</p> <p>Delegable</p>
	Signing obligation transfer agreements and amending loan contracts	<p>Severally</p> <p>Delegable</p>
	Signing debt settlement arrangements on behalf of the Company and partners	<p>Severally</p> <p>Delegable</p>
	Issuing, amending and canceling waiver declarations	<p>Severally</p> <p>Delegable</p>
Purchasing and accepting transfers and paying the price	Severally	
	Delegable	
Receiving instruments	Severally	
	Delegable	
Leasing	Severally	



	Delegable
Receiving lease amounts	Severally
	Delegable
Signing lease contracts	Severally
Renewing rental contracts	Delegable
	Severally
Canceling and terminating lease contracts	Delegable
	Severally
Mortgages	Delegable
	Severally
Releasing mortgages	Delegable
	Severally
Segmentation and sorting	Delegable
	Severally
Amending boundaries, lengths, areas, plot numbers, plans, instruments, dates thereof and neighborhood names	Delegable
	Severally
Selling	Severally
	Delegable
Accepting mortgages	Severally
	Delegable
Updating instruments and adding them to the comprehensive system	Severally
	Delegable
Selling shares of	Severally
	Delegable
Purchasing	Severally
	Delegable
Purchasing shares of	Severally
	Delegable
Leasing	Severally
	Delegable
	Severally



Modifying the owner's name and civil registration number (ID Card)	Delegable
Donations and transfers	Severally
	Delegable
Accepting donations and transfers	Severally
	Delegable
Waiving shortages in area	Severally
	Delegable
Merging instruments	Severally
	Delegable
Accepting waivers and transfers	Severally
	Delegable
Issuing a replacement for a set of lost instruments and their data as follows:	Severally
	Delegable
Issuing a replacement for a set of damaged instruments and their data as follows:	Severally
	Delegable
Selling and transferring to heirs	Severally
	Delegable
Assigning shares of	Severally
	Delegable
Proving the built-up area	Severally
	Delegable
Issuing a replacement for a damaged instrument	Severally
	Delegable
This is for real estate located	Severally
	Delegable
Transforming agricultural land into residential or industrial land	Severally
	Delegable
Entering into real estate contributions	Severally
	Delegable



Purchasing shares of real estate contributions	Severally
	Delegable
Selling shares of real estate contributions	Severally
	Delegable
Assigning leased land	Severally
	Delegable
Updating instruments and adding them to the comprehensive system	Severally
	Delegable
Issuing replacements for lost instruments	Severally
	Delegable
Transforming agricultural land into residential land	Severally
	Delegable
Building on land	Severally
	Delegable
Leasing land	Severally
	Delegable
Changing the legal entity of the Company	Severally
	Delegable
Transforming the Company from a simple partnership company to a limited liability company	Severally
	Delegable
Dividing shares among heirs and transferring them to their portfolios	Severally
	Delegable

The Board of Directors may elect one of the Directors or others to be a secretary.

The Chairman may delegate (pursuant to a written decision) some of his powers to other Directors or others to carry out a specific work or works. The Vice Chairman shall replace the Chairman of the Board of Directors in his absence in cases where the Board of Directors has a Vice Chairman.

Chapter 4: Shareholders' Assemblies

Article 14: Calling for Assemblies

1. General and Special Assemblies shall be held upon the invitation of the Board of Directors. The Board of Directors shall call the Ordinary General Assembly to convene within thirty days as of the date of the Auditor's request or one or more shareholders representing at least ten percent of the Company's shares that have voting rights. The Auditor may call the Ordinary General Assembly to



convene if the Board does not issue the invitation within thirty days from the date of the Auditor's request.

2. The request referred to in Paragraph 1 hereof shall indicate the topics that shareholders are required to vote on.
3. The invitation to hold the Assembly shall be sent at least twenty-one days before the date set for the meeting in accordance with the provisions of the law, taking into account the following:
 - a. Shareholders shall be notified via registered letters to their addresses listed in the shareholders' register or by announcement of the call for the meeting through modern technological means.
 - b. A copy of the invitation and agenda shall be sent to the Commercial Register, along with a copy to the Capital Market Authority if the Company is listed on the stock exchange on the date the invitation is announced.
4. The invitation to the Assembly meeting must include the following as a minimum:
 - a. Mention of the person entitled to attend the Assembly meeting and their right to delegate whomever they choose other than the Directors, along with a statement of the shareholder's right to discuss the topics included on the Assembly agenda, ask questions, and how to exercise voting rights.
 - b. The meeting location, date and time.
 - c. The type of Assembly, whether it is a General or Special Assembly.
 - d. The meeting agenda, including the topics on which shareholders are required to vote.

Article 15: Voting at Assemblies

1. Election of the Directors shall be by cumulative voting. No Director may participate in voting on the Assembly resolutions related to business and contracts in which they have a direct or indirect interest or which involve a conflict of interest.

Article 16: Preparation of Assembly Minutes

1. Minutes shall be prepared at General Assembly meetings, which shall include the number of shareholders present in person or by proxy, the number of shares they hold in person or by proxy, the number of votes assigned to them, the resolutions adopted, the number of votes approving or opposing such resolutions, and a comprehensive summary of the discussions that took place at the meeting. Minutes shall be recorded regularly after each meeting in a dedicated register signed by the Assembly chairman, secretary, and the vote collectors.

Chapter 5: Company Finances and Distribution of Dividends

Article 17:

1. The Company's fiscal year shall be twelve Georgian months, commencing on 1 January and ending on December 31.
2. A separate balance sheet shall be prepared for the transitional period resulting from the amendment of the fiscal year.

Article 18: Entitlement to Dividends



1. Shareholders shall be entitled to their share of the dividends in accordance with the resolution of the General Assembly issued in this regard. The resolution shall specify the due date and the distribution date. Shareholders registered in the shareholders' register shall be entitled to dividends at the end of the day specified for entitlement.
2. The Company may distribute interim dividends to its shareholders on a semi-annual or quarterly basis in accordance with the controls set by the competent authority.

Chapter 6: Final Provisions

Article 19: Final Provisions

1. The founders declare that the data and provisions included in this article of association are accurate and that they shall comply with the provisions of the Companies Law promulgated by Royal Decree No. M/132, dated 01/12/1443H, along with its Implementation Regulations. The founders further declare their fulfillment of all requirements and directives issued by the Ministry of Commerce pursuant to the provisions of the Law. The founders shall bear responsibility and all regulatory and financial consequences that may arise therefrom. The founders are also aware of the right of the Ministry to take the necessary regulatory measures in the event of any violation or conflict in the provisions contained in the Bylaws.

The Bylaws were revised by the founders and approved by the Ministry's representative, and have been published in the Aamaly E-Magazine. The validity of the Bylaws can be verified via the following link: <https://emagazine.aamaly.sa>

Allah is the Grantor of Success.

A copy of the Bylaws was issued upon the resolution of the Extraordinary General Assembly/Capital Owner dated 11/01/1446H.

Bylaws, does not require the official stamp of the Ministry of Commerce.



Annex to the Bylaws

1. Amendment (Company Activities)

Pre-Amendment:

Section	Category
Human health and social work activities	Hospitals
Human health and social work activities	Medical and dental clinic activities
Human health and social work activities	Other human health specialties
Arts, entertainment and amusement	Sports club activities

Post-Amendment:

Section	Category
Transportation and storage	Storage
Human health and social work activities	Hospitals
Human health and social work activities	Medical and dental clinic activities
Human health and social work activities	Other human health specialties
Arts, entertainment and amusement	Sports club activities

2. Amendment (Capital)

Pre-Amendment:

1. The Company's authorized capital is SAR 0 (nil).
2. The Company's issued capital is three hundred and fifty million Saudi Riyals (SAR 350,000,000). The value of the paid-up capital is three hundred and fifty million Saudi Riyals (SAR 350,000,000).

Post-Amendment:

1. The Company's authorized capital is SAR 0 (nil).
2. The Company's issued capital is three hundred fifty million Saudi Riyals (SAR 350,000,000).
3. The value of the paid-up capital is three hundred fifty million Saudi Riyals (SAR 350,000,000).

3. Amendment (Textual Items)

Amendments have been made to the textual items.

Allah is the Grantor of Success.