



شركة الصناعات الزجاجية الوطنية " زجاج "

سجل تجاري : 1010075300

عضوية رقم : 1706

رأس المال المصرح به : 329,000,000

Board Membership Policy The National Company for Glass Industries (Zoujaj) Saudi Joint Stock Company (Listed)

Target:

This policy aims to define the standards and procedures governing the membership of the Board of Directors. It is developed to enhance the company's ability to achieve its goals, develop and sustain its business, and to achieve compliance with statutory requirements and related instructions.

Rules governing the membership of the Board of Directors:

In light of the provisions regulating the membership of the Board of Directors stipulated in the Companies Law, and corporate governance regulations, the criteria and procedures for board membership are as follows:

First: Criteria for membership in the Board of Directors

- 1- That no judgment has been issued against him by any judicial authority in a case involving breach of honor or trust unless Issuance of a judgment of reinstatement.
- 2- That he has not been sentenced by the Capital Market Authority not to engage in any business in the companies listed on the financial market.
- 3- That he has not been declared bankrupt or a member of the board of a joint-stock company under receivership or liquidation.
- 4- That he has not refused to renew his membership in a professional body or a financial market
- 5- He should not be a member of the board of directors of more than five joint-stock companies.
- 6- That he does not work for a company or establishment working in the field of the company or competing with it.

Second: Nomination Procedures for Board Membership:

The nomination application must include the following:

- 1- An introduction to the candidate in terms of his CV, qualifications, skills, and practical experience (Form No. 1 attached).
- 2- A biography shall be attached about his educational level and the works he performed to introduce himself to the shareholders.
- 3- A statement of the number and dates of the boards of directors of the listed joint-stock companies and the committees they took over its membership.
- 4- A statement of the listed joint-stock companies whose membership he is still in charge of.
- 5- The type of membership for which the candidate is being nominated must be clarified, whether the candidate is nominating himself as an executive member or non- executive member. A non-executive member or an independent member in accordance with the standards set forth in the Corporate Governance Regulations.
- 6- The nature of the membership for which the candidate is being nominated must be clarified, whether the candidate is representing on his own behalf or on behalf of another establishment or companies representing a legal entity.



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7- Fill out Form No. (3) (prepared by the Capital Market Authority) for the candidates' CVs Membership of the boards of directors of joint-stock companies listed in the financial market (and can be obtained through the following link):

<https://cma.org.sa/RulesRegulations/formsSite/Pages/default.aspx>

8-Attach a clear and valid copy of the national identity card, family card, and passport and if the nominee represents others like establishment or companies, CR and contact number of the candidate.

Effective:

1- This policy shall be effective from the date of its approval by the Ordinary General Assembly and applied by the Board of Directors.

2- The Board of Directors with the support of the Remuneration and Nomination Committee shall review this policy periodically to ensure its suitability for changes that may occur in the nature of the company's business and objectives of the relevant strategy, legislation and regulations, and recommendations to the General Assembly in this regard.

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