

Amendments to the Remuneration Policy

Jamjoom Pharmaceuticals Factory Co.

Saudi Listed Joint Stock Company

Nomination & Remuneration Policy

Text before amendment		Text after amendment		
No. Text Clause <u>5.1</u> 5.1.1	Text before amendment Text Purpose and Scope This Policy sets out the guidelines to be followed related to the Nomination and Remuneration Jamjoom Pharmaceuticals Factory's Board and Committees' members and the Executive Management.	No. Text Clause <u>5.1</u> 5.1.1	Text after amendment Text Purpose and Scope • This Policy sets out the guidelines to be followed related to the Nomination and Remuneration Jamjoom Pharmaceuticals Factory's Board and Committees' members and the Executive Management. • The purpose of the remuneration policy is to outline the remuneration for the Board and Board Committees. • The policy is designed to attract the right members and compensate them for their contribution, efforts and time.	
<u>5.3</u>	Remuneration	5.3	Remuneration of the Board and Board Committee Members	

شرکـة مساهمة – رأس المال ۷۰۰ مليون ريال، س.ت. ٤٠٣٠١٥٤٥٩٦

عنوان المصنع : رقم القطعة م . ي ١ : ٣، المنطقة الصناعية، المرحلة الخامسة، جدة ، ت: ١١١١ ٢٠٨ ١٢ ٢٦ ٩ +، ف: ٢٦٢ ٢ ٢ ٢ ٩ + العنوان البريدي: ٢٦٢٧، جدة – ٢١٤٢٦، المملكة العربية السعودية، الإدارة : ت: ٩٩-١ ١٤ ٢٦ ٢ ٢٩ +، ف: ٢٠٨٨ ١٢ ٢ ٢٦٩ + شركة مصنع جمجوم للأدوية Jamjoom Pharmaceuticals Factory Co.



Joint Stock Company – Capital SR. 700 Million, C.R. 4030154596

Factory Address: Plot No. ME1 : 3, Phase V, Industrial City, Jeddah, Tel.: + 966 12 608 1111, Fax: + 966 12 608 1222 Postal Address P.O.Box 6267, Jeddah 21442 Saudi Arabia, Administration: Tel.: + 966 12 614 0099, Fax: + 966 12 614 0088 E-mail: jpharma@jamjoompharma.com - Website: www.jamjoompharma.com جمجوم فارما Jamjoom Pharma

5.35.3.1 The remuneration must be based
on a recommendation from the NRC.5.3

5.3.2 Upon the recommendation of the NRC, the remunerations shall be recommended by the Board to the General Assembly for approval.

5.3.3. Members of the Board and committees shall not vote on the agenda item related to the remuneration of members at the meeting of the General Assembly.

5.3.4 The remuneration of the member shall include the following:

5.3.4.1 An annual fixed amount

5.3.4.2 Allowance based on the number of meetings attended by the member.

5.3.4.3 All expenses necessary for the member to attend the sessions and participate in the activities of the Board and/or Committee shall be covered as well, including housing, travel, transportation, and any other expenses.

5.3.5 Remunerations shall be calculated in proportion to the actual number of

• The annual Board report to the General Assembly shall disclose details of the remuneration policy, including comprehensive statements of all the amounts received by each Board and Board Committee member during the fiscal year.

• The report shall also include a statement on number of Board and Board Committees meetings held and the number of meetings attended by each member.

Remuneration:

Capacity	Amount in SAR	Note	
Chairman of the Board	300,000	In addition to special remuneration	
Vice Chairman of the Board	250,000		
Board Member	200,000		
If Board Member and Chairman of a Committee	100,000	In addition to the Board fee	
If Board Member and member of a Committee	75,000	In addition to the Board fee	
Audit Committee Chairman	125,000		
Audit Committee Member	100,000	(Non board Mombar)	
Another Committee Chairman	100,000	(Non-board Member)	
Another Committee Member	75,000		

Executive members treatment:

• Executive member of the Board are treated as other members.

• Executive member of a Board Committee not being part of the Board receive no remuneration.

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meetings held and attended by each member.

5.3.6. The Company is responsible for providing tickets and accommodations for members that reside outside of the Kingdom or outside the region of the meeting location.

5.3.7. The Company shall book business class tickets for all members.

5.3.8. The total rewards granted to one member (Board or Committee) during the year must not exceed five hundred thousand Saudi Riyals (500,000 Saudi Riyals).

5.3.9. The Company must compensate in cash or bank transfer any member that book his ticket, given that they provide proper documentation of the transaction and related supporting documents.

Multi seats:

• For Board members and Non-board members, maximum 2 committee seats.

Remuneration qualification:

- Prorated based on joining and leaving date.
- Attendance of more than $2/3^{rd}$ = full remuneration.
- Attendance of less than $2/3^{rd}$ = will be proportionate.

Travel and Accommodation Allowances:

- The company shall bear any travel and accommodation costs for Board / Board Committee members residing outside Jeddah.
- The company shall bear any travel and accommodation costs for Board / Board Committee members if the meeting took place outside Jeddah.
- Airfare tickets (roundtrip) for Board / Board Committee members shall be Business Class.

Other Remuneration:

• Board member, and his direct family may benefit from the medical insurance policy of the Company provided that NRC approval is obtained, and he/she will bear the cost of the insurance premium.

Effective Date:

• 1 January 2024

Special Engagement:

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		• Special assignment / task, fee to be agreed and pre-approved by the Chairman of the Board.	
		 Review and Amendments: Any changes to the policy will need the Nomination and Remuneration Committee recommendation, Board endorsement and General Assembly approval. 	
<u>5.4</u>	Board Remunerations		
	 5.4.1 The remunerations that the Board of Directors' member receives shall be fair and in accordance with the member's competences as well as the activities and the responsibilities that the member undertakes and endures. 5.4.2 Board membership remunerations consist of the following: 5.4.3 Annual remuneration/Fixed Bonus for each member of the Board (150,000 Saudi Riyals per year) provided the number of meetings in the year is 4-6 meetings. 	Deleted	
	5.4.4 Attendance allowance for each session for each Board member (3,000 Saudi Riyals per session) regardless of the way he/she attended (in person, over the		



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	phone, virtually and other methods as long as approved by the chairman).			
<u>5.5</u>	Committee Remunerations			
	 5.5.1 Committee membership remunerations consist of the following: 5.5.2 Annual remuneration/Fixed Bonus for each member of the Committee (75,000 Saudi Riyals per year) provided the number of meetings in the year is 4-6 meetings. The foregoing does not apply to the Executive Committee. 5.5.3 Annual remuneration/Fixed Bonus for each member of the Executive Committee (100,000 Saudi Riyals per year) provided the number of meetings in the year is 6-8 meetings. 		Deleted	
<u>5.6</u>	Payment Process	5.4	Payment	
	5.6.1 Each member must provide the Company with their bank account number / Iban.		 Payment: For the period from January to June, paid in July. For the period from July to December, paid in January. 	

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pa co Co Go pe	6.2 The Company is committed to bying all remunerations, allowances and ompensations by the end of the company's financial year only after the eneral Assembly meeting and within a priod not exceeding 15 calendar days com that meeting.	•	Payment required NRC approval.	
sto wa	6.3 Remuneration Payments shall be opped or retrieved if it turns out that it as approved based on inaccurate formation presented by the member.			





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